ROADMAP to CAPM®

Important steps to achieve Certified Associate in Project Management Credential by PMI, USA

STEP 5

Congratulations Successful CAPM® Candidates

Maintain your credential by appearing for a re-exam every 5 years through PMI, USA

STEP 4

Take the Exam

EXAM DURATION: 3 Hours
No. of QUESTIONS: 150

Get your EXAM SCORE REPORT at the prometric center

STEP 3A

Prepare

Study READING MATERIAL and take MOCK TESTS suggested by EDUCATION PROVIDER

STEP 3B

Apply

Submit CAPM® EXAM APPLICATION for completeness review
Pay CAPM® CREDENTIAL FEES
PMI asks you to schedule exam/selects application for audit, in which case present required DOCUMENTATION

Schedule CAPM® EXAM APPOINTMENT at www.prometric.com/pmi

FEE: US $ 225 for PMI Members. US $ 300 for non-members

STEP 2

Attend

23 Hour PROJECT MANAGEMENT EDUCATION conducted by PMI REGISTERED EDUCATION PROVIDER / Approved Institute

This step is optional if the CAPM® aspirant has more than 1500 hours of experience.

STEP 1

Get and Read

Either apply for PMI Membership at www.pmi.org and access digital (printable) version or purchase
A GUIDE TO THE PROJECT MANAGEMENT BODY OF KNOWLEDGE *(PMBOK GUIDE)* EDITION IV

Eligibility

High school diploma/global equivalent
+
1500 hours project management experience
OR
23 hours project management education

Who should apply

Candidates for the CAPM® credential contribute to projects as subject matter experts and team members.
They may also serve as project sponsors, facilitators, liaisons or coordinators.

What do CAPM® candidates do

Candidates are responsible for individual project tasks in their area of expertise (e.g., finance, marketing, legal, customer care, market research, fulfillment processing). The responsibility does not need to be industry specific, but must be relevant across many functional areas and industries.

Issued in the interest of Project Management education by

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Your project management potential, realized.

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